

**Withholding Certificate for  
Pension or Annuity Payments**

OMB No. 1545-0074

**2009**

**Purpose.** Form W-4P is for U.S. citizens, resident aliens, or their estates who are recipients of pensions, annuities (including commercial annuities), and certain other deferred compensation. Use Form W-4P to tell payers the correct amount of federal income tax to withhold from your payment(s). You also may use Form W-4P to choose (a) not to have any federal income tax withheld from the payment (except for eligible rollover distributions, or payments to U.S. citizens delivered outside the United States or its possessions) or (b) to have an additional amount of tax withheld.

Your options depend on whether the payment is periodic, nonperiodic, or an eligible rollover distribution, as explained on

pages 3 and 4: Your previously filed Form W-4P will remain in effect if you do not file a Form W-4P for 2009.

**What do I need to do?** Complete lines A through G of the **Personal Allowances Worksheet**. Use the additional worksheets on page 2 to further adjust your withholding allowances for itemized deductions, adjustments to income, certain credits, or multiple pensions/more-than-one-income situations. If you do not want any federal income tax withheld (see *Purpose* above), you can skip the worksheets and go directly to the Form W-4P below.

**Sign this form.** Form W-4P is not valid unless you sign it.

**Personal Allowances Worksheet** (Keep for your records.)

- A** Enter "1" for **yourself** if no one else can claim you as a dependent . . . . . **A** \_\_\_\_\_
- B** Enter "1" if:   
     • You are single and have only one pension; or   
     • You are married, have only one pension, and your spouse has no income subject to withholding; or   
     • Your income from a second pension or a job, or your spouse's pension or wages (or the total of all) is \$1,500 or less. . . . . **B** \_\_\_\_\_
- C** Enter "1" for your **spouse**. But, you may choose to enter "-0-" if you are married and have either a spouse who has income subject to withholding or you have more than one source of income subject to withholding. (Entering "-0-" may help you avoid having too little tax withheld.) . . . . . **C** \_\_\_\_\_
- D** Enter number of **dependents** (other than your spouse or yourself) you will claim on your tax return . . . . . **D** \_\_\_\_\_
- E** Enter "1" if you will file as **head of household** on your tax return . . . . . **E** \_\_\_\_\_
- F** **Child Tax Credit** (including additional child tax credit):   
     • If your total income will be less than \$61,000 (\$90,000 if married), enter "2" for each eligible child; then less "1" if you have three or more eligible children.   
     • If your total income will be between \$61,000 and \$84,000 (\$90,000 and \$119,000 if married), enter "1" for each eligible child plus "1" **additional** if you have six or more eligible children. . . . . **F** \_\_\_\_\_
- G** Add lines A through F and enter total here. (**Note.** This may be different from the number of exemptions you claim on your tax return.) . . . . . **G** \_\_\_\_\_
- For accuracy, complete all worksheets that apply.   
     • If you plan to **itemize or claim adjustments to income** and want to reduce your withholding, see the **Deductions and Adjustments Worksheet** on page 2.   
     • If you have more than one source of income subject to withholding or a spouse with income subject to withholding and your combined income from all sources exceeds \$40,000 (\$25,000 if married), see the **Multiple Pensions/More-Than-One-Income Worksheet** on page 2 to avoid having too little tax withheld.   
     • If **neither** of the above situations applies, **stop here** and enter the number from line G on line 2 of Form W-4P below.

----- Cut here and give Form W-4P to the payer of your pension or annuity. Keep the top part for your records. -----

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► For Privacy Act and Paperwork Reduction Act Notice, see page 4.

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Type or print your first name and middle initial.

Last name

Your social security number

Home address (number and street or rural route)

Claim or identification number  
(if any) of your pension or  
annuity contract

City or town, state, and ZIP code

**Complete the following applicable lines.**

- 1 Check here if you do not want any federal income tax withheld from your pension or annuity. (Do not complete lines 2 or 3.) ► ☐
- 2 Total number of allowances and marital status you are claiming for withholding from each periodic pension or annuity payment. (You may also designate an additional dollar amount on line 3.) . . . . . ► (Enter number of allowances.)
- Marital status: ☐ Single ☐ Married ☐ Married, but withhold at higher "Single" rate
- 3 Additional amount, if any, you want withheld from each pension or annuity payment. (**Note.** For periodic payments, you cannot enter an amount here without entering the number (including zero) of allowances on line 2.) . . . . . ► \$

Your signature ►

Date ►